

Business Procedures and Non-Instructional Series
700 Series

Meal Donation Guidelines
Code No. 710.6

The donations for student meals will be recorded in the following manner:

The funds will be applied to students in the following order until amount of the donation is fully used:

1. Students on Free lunch with largest negative balance first, then the next highest continuing down to the lowest balance
2. Students on Reduced meals with the largest negative balance first, then the next highest continuing down to the lowest balance
3. Students on full pay meals with the largest negative balance first, then the next highest continuing down to the lowest balance

If the funds received exceed the total negative balance of the district, the carryover balance will be used for future negative balances

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Revised: