

BOARD COMMITTEES

Code No. 208

Whenever the board deems it necessary, the board may appoint a committee composed of citizens, employees and/or students to assist the board. Committees may be formed by board vote, board resolution, and/or if the board designates authority, through the Superintendent. The vote, resolution, and/or designation will outline the duties and purpose of the committee. Once formed, the duties and purpose will be recorded in writing for the existence of the committee. Only the board or, if designated, the Superintendent may change the duties and purpose of the committee. Committees are advisory in nature and have no duty or responsibility other than that specifically stated in the board resolution, vote, or designation.

There are two types of committees the board may form depending on the purpose of the committee:

Standing committees are formed to research, analyze, develop deeper knowledge and possibly to provide recommendations to the board on topics that require continuous, ongoing attention. These committees continue to exist and offer recommendations to the board and will only dissolve by board action.

Ad hoc committees are formed to research, analyze, develop deeper knowledge and possibly to provide recommendations to the board on topics that have a one-time, specific purpose. These committees will automatically dissolve upon the delivery of its final recommendation to the board or upon the completion of the duties outlined in the board resolution, vote, or designation.

When possible, and when the necessary expertise required allows, the committee members will be representative of the school district community and will consider the various viewpoints on the subject matter. The board may designate one or more board members and the superintendent to serve on a committee. The committee will select its own chairperson, unless the board designates otherwise.

The board will consider any recommendations received from the committee. The board retains the authority to make a final decision on all issues. Committees may be subject to the open meetings law.

Legal Reference: Iowa Code §§ 21; 279.8; 280.12(2).
281 I.A.C. 12.3(3), .3(8); .5(8).

Cross Reference:

103	Long-Range Needs Assessment
211	Open Meetings
212	Closed Sessions
212.01	Exempt Meetings
215	Board of Directors' Records
605.01	Instructional Materials Selection (I, II)
707.06	Audit Committee
900	Principles and Objectives for Community Relations

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