

OPEN MEETINGS  
Code No. 211

A gathering of a majority of board members in which deliberation of an issue within the jurisdiction of the board takes place is a board meeting. A gathering for the purpose of social or ministerial action will not constitute a board meeting unless a discussion of policy takes place. Meetings of the board will be conducted in an open meeting unless a closed session is authorized by law or the meeting is exempt from the open meetings law.

Board members who are elected or appointed to office will, within ninety days of election or taking the oath of office, participate in an approved training course on Iowa's open meetings and public records laws. The training will comply with and be approved by the Iowa Public Information Board. After training is complete, the board secretary or their designee shall maintain record of the board members' certification of completion.

Legal Reference: Iowa Code §§ 21, 279.1-.2

Cross Reference: 202.5 Student School Board Representatives  
208 Ad Hoc Committees  
208.1E Ad Hoc Committee-Exhibit  
210.4 Work Sessions  
210.8 Board Meeting Agenda  
212 Closed Sessions  
212.1 Exempt Meetings

Adopted: 01/20/1983  
Revised: 08/11/2025  
Reviewed: 08/11/2025