

The Board of Directors of the Edgewood-Colesburg Community School District met in regular session in the Edgewood Board Room, on Monday, June 26, 2023. President Venteicher called the meeting to order at 6:08 p.m.

Directors Present: Dan Venteicher, Tammy Kirby, Matt Elliot, Jeff Hoeger, & Brad Bockenstedt.

Directors Absent: None.

Also present: Superintendent Rob Busch, Principal Dawn Voss, Principal Patty Briggs, and Board Secretary Melissa Conner.

Visitors: Nic Stelken, Josh Demmer, Carston Calderwood, Elise Kaiser, Alex Hanna, Eileen Bergan, Kari Kintzle, Bev Conner, Dave Ingles, Stephanie Ingles, Dave Hoeger, James Rochford, & Rachel Bottleman.

President Venteicher welcomed our visitors.

Director Kirby moved to approve the agenda as presented. Director Bockenstedt seconded the movement. Motion Carried 5-0.

Director Elliot moved to recognize the following:

Mandi - \$4000 local food grant

District Golf: Marcus Gaul

District Golf: Audrie Helmricks

Tri-Rivers Art Show

5 - 1st place finishes

- Kaydence Uhlenkamp -Mixed Media I
- Kaitlyn Thein -Digital Photography
- Rylee Atkinson -Misc. Sculpture
- Campbell Kirby -Design 1
- Emma Staner -Graphic Arts

3 - 2nd place finishes

- Lauren Kirby -Pencil
- Lauren Kirby -Mixed Media I
- Brianna VanGroll -Design 1

2 - 3rd place finishes

- Brock Baumgartner -Digital Manipulation
- Campbell Kirby -Design 1

2 - honorable mentions

- Lauren Kirby -Watercolor

- Lucas Walter-Klosterman -Digital Manipulation

Official State Track Qualifiers:

Girls

800 M - Ellie Kirby

1500 M - Ellie Kirby

Distance Medley - Rylee Atkinson, Schyler Meyer, Lilee Boriskey, Ellie Kirby

200 M - Rylee Atkinson

400 Hurdles - Lilee Boriskey

Disc - Marin Gaul

Boys

4 x 100 - Colin Harris, Cael Funk, Dawson Bergan, Ian Miller

4 x 200 - Colin Harris, Cael Funk, Dawson Bergan, Ian Miller

100 M - Ian Miller

200 M - Ian Miller and Colin Harris

Fall Musical, Emma! A Pop Musical, received a Distinguished Scene award for their How Will I Know.

Megan Pierschbacher & Brianna VanGroll accepted the award

Director Hoeger seconded the movement. Motion Carried 5-0.

James Rochford presented on the EMC Insurance renewal.

Bev Conner presented ideas for the Baseball Field.

Old Business:

Director Hoeger moved approve the following resolution:

WHEREAS, the Edgewood-Colesburg Community School District ("District") Employee Master Contract currently states that licensed employees are entitled to 15 days of sick leave per school year, accruing up to 120 days (180 if employed prior to the 1985-86 school year); and

WHEREAS, the District does not currently have a written policy or procedures for payment of accrued sick leave upon resignation or retirement; and

WHEREAS, it is the goal of the District to provide meaningful benefits in order to attract, hire, and retain high-quality employees; and

WHEREAS, the Board recognizes that staff recruitment and retention is difficult; and

WHEREAS, filling positions with qualified individuals is crucial to the educational mission of the District; and

WHEREAS, the Board believes it is in the best interest of the District to pay licensed employees retiring in the 2022-2023 school year accrued sick leave and to review the District's practice related to the payout of unused leaves moving forward.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Edgewood-Colesburg Community School District hereby:

1. Authorizes and directs the District to pay licensed employees in good standing who are retiring effective at the end of the 2022-2023 school year a \$100 rate per every 5 days for any remaining accrued unused days of sick leave.
2. Directs the Superintendent or designee to review the District's policies and practices in the area of accruals of leave and payout of unused leave on the separation of employment and to suggest updates to the same for the Board's consideration.

Director Kirby seconded the movement. Motion carried 5-0.

New Business:

The following bids were presented to the board for the Jr./Sr. High Addition/Renovation Project:

Contractor	Bid Security Enclosed:	Received Addendum #1, #2, #3, & #4	Base Bid Amount:	Bid Alternate #1	Bid Alternate #2	Bid Alternate #3	Bid Alternate #4	Bid Alternate #5
Cardinal Construction	Yes	Yes	\$10,650,000.00	Deduct \$2,800.00	Deduct \$45,900.00	Deduct \$15,750.00	Deduct \$27,100.00	Deduct \$20,000.00
Larson Construction	Yes	Yes	\$11,420,000.00	Deduct \$6,500.00	Deduct \$45,000.00	Deduct \$15,000.00	Deduct \$24,000.00	Deduct \$70,000.00
Portzen Construction	Yes	Yes	\$11,100,000.00	Deduct \$8,500.00	Deduct \$45,000.00	Deduct \$15,000.00	Deduct \$18,000.00	Deduct \$120,000.00
Tricon Construction	Yes	Yes	\$11,104,000.00	Deduct \$6,000.00	Deduct \$46,000.00	Deduct \$16,000.00	Deduct \$19,000.00	Deduct \$65,000.00

Director Hoeger moved to accept the bid from Cardinal Construction in the amount of \$10,650,000.00 and the Bid Alternate #3 Deduct of \$15,750.00 and Bid Alternate #4 Deduct \$27,100.00. Director Hoeger seconded the movement. Director Elliot abstained from voting due to conflict of interest. Motion Carried 4-0.

Director Bockenstedt moved to approve the EMC Insurance renewal for the 2023-2024 year. Director Hoeger seconded the movement. Motion carried 5-0.

Director Elliot moved to approve the following Fees for the 2023-2024 school year:

		<u>23-24</u>
Instrument Fee		\$80.00
Percussion Fee		\$25.00
Preschool Snack Milk		\$0.40

Director Bockenstedt seconded the movement. Motion Carried 5-0.

Director Kirby moved to approve the transfer of \$232,336.50 from the SAVE/LOSST account to the Debt account. Director Hoeger seconded the movement. Motion carried 5-0.

The following milk bids for the 2023-2024 school year were received from the following:

<u>Milk</u>	<u>Anderson-Erickson Dairy</u>	<u>Prairie Farms</u>
1/2 pint, skim white milk	.3310 per carton	.3180 per carton
½ pint, skim chocolate milk	.3550 per carton	.3468 per carton
½ pint, 1% white milk	.3440 per carton	.3240 per carton
1 gallon, 1% white milk	4.4470 per gallon	4.70 per gallon
½ & ½	2.33 per quart	2.75 per quart

Director Hoeger moved to accept the milk bids from Prairie Farms for the 2023-2024 School Year. Director Kirby seconded the movement. Motion carried 5-0.

The Board discussed the Legislative Resolutions.

The Board discussed building projects.

Director Elliot moved to approve the Comprehensive Schools Improvement Goal. Director Bockesntedt seconded the movement. Motion carried 5-0.

Director Kirby moved to approve the Safety Plan. Director Hoeger seconded the movement. Motion carried 5-0.

There were no change orders at this time.

Board Member Hoeger introduced the following Resolution entitled “RESOLUTION AUTHORIZING SUPERINTENDENT TO APPROVE CERTAIN CHANGE ORDERS IN CONNECTION WITH THE Jr./Sr. High Addition/Renovation or Elementary HVAC PROJECT” and moved its adoption. Board Member Bockenstedt seconded the motion to adopt. The roll was called, and the vote was:

AYES: Venteicher, Kirby, Elliot, Hoeger, & Bockenstedt.

NAYS: None.

Whereupon, the President declared the following Resolution duly adopted:

RESOLUTION AUTHORIZING SUPERINTENDENT TO APPROVE CERTAIN CHANGE ORDERS IN CONNECTION WITH THE Jr./Sr. High Addition/Renovation or Elementary HVAC PROJECT

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF EDGEWOOD-COLESBURG COMMUNITY SCHOOL DISTRICT:

The Board authorizes the Superintendent to approve change orders and allow a contractor to proceed with the change when waiting to receive Board approval may cause a delay in the project workflow, with the stipulation that the field orders will not:

- i. Exceed \$15,000;
- ii. Provide facilities not included in the standards for facilities as approved by the Board;
- iii. Authorize bid alternatives specifically excluded in the award of the original contract for the project;
- iv. Extend the contract completion date for the project;
- v. Significantly alter the design or extent of facilities provided for in the original contract for the project;
- vi. Cause accumulated changes to be in excess of the contingency authorized by the Board for the project.

The Board will receive a report of all change orders approved pursuant to this Resolution and ratify or take other action on them as construction contract change orders at the next Board meeting after the details of the change are known and ready to be finalized. All change orders in excess of the authorization granted by this policy must be submitted to the Board for approval, before a contractor may proceed with the change.

Director Kirby moved to approve the District Career & Academic Plan. Director Hoeger seconded the movement. Motion carried 5-0.

Director Elliot moved to approve the second reading of Board Policies: 200.4, 210.5, 401.5R1, 403.3R1, 403.3E1, 407.2, 410.2, 501.2, 503.1R1, 504.5R1, 505.8, 604.2, 604.6, 701.2, 705.2, 705.3, 708, 711.5, 900-907.1, & 911.1. Director Hoeger seconded the movement. Motion carried 5-0.

First Reading of Board Policies: 403.3E1, 412.2, 504.5R1, 507.9, 507.9R1 704.4, 704.7, 711.6, 910.1, 903.1, 908.1, 912, & 711.2 duly noted.

Director Hoeger moved to Void the Shared HR Agreement with Maquoketa Valley for the 2023-2024 school year. Director Elliot seconded the movement. Motion carried 5-0.

Director Kirby moved to approve changing all regular board meetings to the second Monday of each month starting at 6:00 p.m. and updating Board Policy 210.2. Director Bockenstedt seconded the movement. Motion carried 5-0.

Director Elliot moved to approve the following sub rates:

Sub-Teacher:

Irregular Basis: \$150.00

11-? Consecutive Days (same teacher): \$165.00

Temp Sub(If they are doing the planning for the same teacher.): \$195.00

Sub-Custodian: \$15.71/hour

Sub-Para/Aide: \$14.21/hour

Sub-Nutrition: \$13.74/hour

Sub-Nurse: \$18.00/hour

Director Bockenstedt seconded the movement. Motion carried 5-0.

Director Kirby moved to approve adding a STEM/Robotics Sponsor in Group E. Director Hoeger seconded the movement. Motion carried 5-0.

Director Elliot moved to approve all JH Admissions to \$5.00. Director Hoeger seconded the movement. Motion carried 5-0.

Principal Briggs: We have been reviewing ISASP & FAST Testing data. We decided not to have Summer school this year because of construction work being done at the Elementary. Four Teachers and I attended the Iowa Reading Conference last week. It was a great opportunity for us to learn together & discuss how we can continue to improve our practice. We received a grant to send five teachers to a Tiny Techie training at NewBo in Cedar Rapids on August 1st. Eden Gaul, myself and the new teachers will be attending a regional Leader in Me training on August 1st.

Director Venteicher went over the new agenda structure with the board.

Director Elliot: Would like to see us look into the concerns about accessibility at the Baseball field. I have had multiple people say they are happy that we did the shuttle for JH baseball & Softball.

Director Hoeger moved to approve the Consent Agenda.

- a. Approve minutes of May 15, 2023 meetings
- b. List of Expenditures and Financial Reports
- c. Open Enrollment
 - IN:
 - Central: K(2)
 - West Delaware: K(2)
- d. Special Education Contracts
- e. Fundraisers
 - Fine Arts-FY24
- f. Personnel
 - i. Resignations
 - Taylor Huber- JH Girls Track
 - Eileen Bergan- JH Volleyball
 - ii. New Hires
 - Jesse Lau-Custodian
 - Eileen Bergan-JH Boys Track
 - Rae McTaggart-Secondary FCS & Health Instructor
 - Kaydian Davis- FBLA Advisor
 - Hanna Jaster-Assistant Cross Country & Assistant Track Mentors:
 - Jennifer Lange (R. McTaggart)
 - Kristy Mather (C Rausch)
 - Alex Hanna (D Hakert)
 - Jennifer Thier (B Rouse)
 - Pam Ostwinkle (D Darnell)
 - Kari Kintzle-Davidshofer (K Legrand)

- Dave Millis (D Amundson)
- Dawn Askeland (E Fain)
- iii. Contract Adjustments
- iv. Volunteer Coaches/Sponsors
 - Scott Arthur-Football
 - Eileen Bergan-Volleyball
- g. Annual Contracts/Agreements
 - MOU w/Delaware County Emergency Management Agency
 - MOU w/Iowa Central Community College-TPRA Grant
 - Benchmark Literacy Agreement

Director Elliot seconded the movement. Motion Carried 5-0.

Director Kirby moved to go into Closed Session: Pursuant to Iowa Code 21.5(1)(a) for the purpose to review or discuss confidential student record information at 7:11 p.m. Director Hoeger seconded the movement. Roll Call: Ayes: Bockenstedt, Hoeger, Elliot, Kirby, & Venteicher. Nays: None. Motion carried 5-0.

The board came back into open session at 7:52 p.m.

With no further business to come before the board for consideration at this time, Director Hoeger moved to adjourn the meeting at 7:53 p.m. Director Elliot seconded the movement. Motion Carried 5-0.

Edgewood-Colesburg CSD		
June 26, 2023 Listing of Expenditures		
GENERAL FUND:		Amount
A-1 Mobile Storage Service, LLC	rental	\$120.00
ACE HOMEWORKS,	supplies	\$472.20
ADVANTAGE ADMINISTRATORS	fee	\$143.10
AHLERS AND COONEY, P.C.	legal services	\$625.00
ALLIANT ENERGY	electricity	\$4,811.89
APPLE FINANCIAL SERVICES	bags	\$1,247.50
AREA EDUCATION AGENCY 267	repair	\$229.95
BERGAN, ELISE	computer deposit	\$75.00
BI-COUNTY DISPOSAL, INC.	garbage collection	\$1,035.65
BLACK HILLS/MS50505	heating	\$942.75
Bockenstedt, Darcy	computer deposit	\$75.00
BOND, VICTORIA	computer deposit	\$75.00
Bowker Mechanical Contractors LLC	HVAC Phase 1	\$186,485.00
BUSCH, ROB	mileage & supplies	\$108.89
Cambium Assessment, Inc.	testing	\$132.00
Capital One(Walmart)	supplies	\$86.60
CAPITAL SANITARY SUPPLY CO., INC-CSS	supplies	\$5,411.51

REGULAR MEETING

June 26, 2023

CENTRAL COMMUNITY SCHOOL	open enrollment	\$3,788.03
CHE Repair	repairs	\$599.30
Cipriano-Cruz, Clemente & Antonia	computer deposit	\$75.00
CITY OF COLESBURG	water/sewer	\$722.13
CITY OF EDGEWOOD	water/sewer	\$2,856.52
CLAYTON RIDGE CSD	open enrollment	\$34,471.12
COMELEC INTERNET SERVICES	internet	\$143.00
CONTINENTAL RESEARCH CORP.	supplies	\$2,673.39
D & S PORTABLES, INC.	rental	\$965.00
DELAWARE COUNTY AUDITOR	special election	\$4,767.55
DHS CASHIER 1ST FL.	medicaid	\$6,797.72
Dolan, Shelley or Paul	computer deposit	\$75.00
ED-CO NUTRITION	lunch account	\$16.85
Edgewood Auto & Tire	repair	\$32.98
EDGEWOOD FARM & HOME SUPPLY	supplies	\$314.50
EDGEWOOD REMINDER	publication	\$467.61
ELAN	travel, supplies, gasohol, postage, & equipment	\$2,263.64
F.E. WELTERLEN MOTORS, INC.	repairs & parts	\$222.50
FOLLETT SCHOOL SOLUTIONS INC.	books	\$809.35
FUNK, CARRIE	computer deposit	\$75.00
Gaul, Eden	computer deposit	\$75.00
GRANT WOOD AEA	professional services	\$3,790.00
Hahn, Annie	computer deposit	\$75.00
Harbaugh, Amanda	computer deposit	\$75.00
HARBAUGH, REGINA or CHAD	computer deposit	\$75.00
HARRIS, Tammy	computer deposit	\$75.00
IASB-IOWA ASSOC. SCHOOL BOARDS	conference fee	\$350.00
Iowa Board of Education Examiners	fees	\$180.00
IOWA COMMUNICATIONS NETWORK	network services	\$428.90
Iowa Dept. of Health & Human Services	overpayment	\$28,762.66
IOWA TESTING PROGRAMS	testing	\$1,342.50
JTJ Solar LLC	solar	\$4,364.40
KARL'S GROCERY	supplies	\$520.81
KEYSTONE AREA EDUCATION AGENCY	services	\$40,234.52
Kirby, Jess	computer deposit	\$75.00
KLEIS, SARAH	computer deposit	\$75.00
Kuehl, Kevin or Elisa	computer deposit	\$75.00
Lamiator.com	supplies	\$146.96
LANDON, TIFFANY	computer deposit	\$58.20
Lange, Kim	computer deposit	\$75.00
MALASKY, DAVID	supplies	\$1,646.08
MAQUOKETA VALLEY COMM. SCHOOL	open enrollment	\$15,790.40
Matt Parrott/ Storey Kenworthy	supplies	\$195.00
McCOOL, ROBIN	computer deposit	\$75.00
MEYER, MEGHAN	computer deposit	\$75.00
MIDWEST ALARM SERVICES	inspection	\$1,282.56
MILLER, KARIE	computer deposit	\$75.00
Napa Auto Parts	tools	\$26.13
NATIONAL SCHOOL FORMS	supplies	\$183.81
NORTHEAST IOWA COMM. COLLEGE	college classes & drivers ed	\$8,968.64
Nutrien AG Solutions	supplies	\$212.50
Pape, Larry & Patty	computer deposit	\$75.00
Pape, Mike	computer deposit	\$75.00
Pillard, Angie	computer deposit	\$75.00
Piorkowski, Joyce	postage	\$28.75
Prairie du Chien Historical Society	paint	\$93.00
QUILL CORPORATION	supplies	\$107.96
Regional Medical Center	physical	\$150.00

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Schilling, Mark	computer deposit	\$75.00
Sew Easy Designs	sewing kit	\$479.00
SHERWIN-WILLIAMS COMPANY, THE	supplies	\$249.90
SILVEREDGE COOPERATIVE	diesel & gasohol	\$2,659.74
Snyder, Casey & Cindy	computer deposit	\$75.00
STARMONT COMMUNITY SCHOOL	open enrollment	\$23,188.48
Steger, Jeremy & Becky	computer deposit	\$74.95
STELKEN, NIC	computer deposit	\$75.00
SUE'S FLOWER & GARDEN CENTER	supplies	\$120.00
TIMBERLINE BILLING SERVICE LLC	medicaid	\$452.66
Time Management Systems	fee	\$353.00
U.S. CELLULAR	hot spots	\$217.45
U.S. POST OFFICE	rental	\$228.00
Uhlenkamp, Brian & Kelli	computer deposit	\$75.00
Voss, Dawn	supplies	\$43.58
Voss, Doug & Amanda	computer deposit	\$75.00
WEST DELAWARE CO. COMM. SCHOOL	open enrollment	\$69,796.10
WEST MUSIC CO.	supplies & equipment	\$341.77
WINDSTREAM	telephone services	\$1,737.38
Fund Total:		\$474,519.02
CAPITAL PROJECT BOND 2023		
AHLERS AND COONEY, P.C.	legal services	\$30,538.75
Bowker Mechanical Contractors LLC	HVAC Phase 2	\$561,925.00
Factset Research Systems Inc.	services	\$805.00
HAASCO, LTD	services	\$4,900.00
Metrics Architecture	architecture services	\$134,160.00
Piper Sandler & Co.	services	\$68,750.00
RAPIDS REPRODUCTIONS, INC.	services	\$10,301.23
S & P Global Ratings	services	\$18,500.00
UMB Bank, N.A.	fee	\$300.00
Fund Total:		\$830,179.98
LOSST/SAVE FUND:		
RAY'S EXCAVATING LLC	demolition services	\$29,000.00
Young Plumbing & Heating	Repair-Claim	\$4,370.00
Fund Total:		\$33,370.00
DEBT SERVICE FUND:		
UMB Bank, N.A.	Principal & Interest	\$232,336.50
STUDENT ACTIVITY FUND:		
ASPi SOLUTIONS, Inc.	entry fee	\$450.00
BLOOMS	supplies	\$219.00
Camp, Bob	official	\$128.61
Capital One(Walmart)	supplies	\$95.87
Centricity(FLBA)	supplies	\$100.65
DUFAULT PUBLISHING, INC.	yearbooks	\$692.02
DVORAK, ED	official	\$506.90
EDGEWOOD FARM & HOME SUPPLY	supplies	\$68.47
Ed-Co Baseball	Start up	\$300.00
Ed-Co Softball	Start up	\$300.00

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ELAN	supplies, travel, & entry fees	\$4,410.85
FISCHER, TERRY	official	\$267.05
FRIEDEN, BRUCE	official	\$152.47
GRANT, KIM	official	\$125.00
Grawe, Robert	official	\$262.30
Gulyash, Ron	official	\$148.00
HART, GARY	official	\$436.50
HERITAGE PRINTING COMPANY	books	\$864.00
HERMSEN, AL	official	\$260.50
HEYING COMPANY	remote	\$89.00
HILMER, AUSTIN	official	\$646.00
JACOBS, MICHAEL	official	\$951.76
JESUP COMMUNITY SCHOOL	entry fee	\$110.00
KARL'S GROCERY	supplies	\$42.28
KOBER, ROBERT	official	\$136.40
Lace Up Athletics	supplies	\$62.50
LINK, RANDY	official	\$410.43
Manchester Area Chamber of Commerce	fee	\$90.00
MONTICELLO SPORTS	shirts & bat	\$360.00
NIEHAUS, JEFF	official	\$249.62
North Fayette Community School	entry fee	\$120.00
PAYNE, COLLIN	official	\$138.00
QUILL CORPORATION	supplies	\$129.58
Sleep Inn Waukee-West Des Moines	travel	\$5,110.56
THOLE, RONALD	official	\$134.51
Varner, Rodney Dean	official	\$130.00
WEST DELAWARE CO. COMM. SCHOOL	entry fee	\$85.00
WINTER, JOHN	official	\$148.86
ZARUBA, STEVE	official	\$359.52
Fund Total:		\$19,292.21
CAMP ENTERPRISE FUND:		
MIDWEST VOLLEYBALL WAREHOUSE	equipment	\$214.99
NUTRITION FUND:		
BERGAN, Eileen	lunch refund	\$0.54
BERGAN, ELISE	lunch refund	\$4.55
BIMBO BAKERIES USA, INC	hot lunch bread	\$367.10
Dolan, Shelley or Paul	lunch refund	\$0.75
FAREWAY STORES	hot lunch	\$51.22
HARBAUGH, REGINA or CHAD	lunch refund	\$107.25
HARRIS, Tammy	lunch refund	\$5.70
Helgemoe, Mackenzie	lunch refund	\$0.60
KARL'S GROCERY	hot lunch	\$18.93
MARTIN BROS. DISTRIB. CO., INC	hot lunch, ala carte, & fee	\$8,342.90
Pape, Mike	lunch refund	\$19.55
PRAIRIE FARMS DAIRY	milk	\$3,825.48
WAID, ALAURA OR BRIAN	lunch refund	\$38.35
Fund Total:		\$12,782.92
PPEL Fund:		
ACCESS SYSTEMS LEASING	copier lease	\$2,585.98
Total of All Funds:		\$1,605,281.60

Dan Venteicher, President

Melissa Conner, Secretary