

COMMUNITY USE OF SCHOOL DISTRICT BUILDINGS & SITES & EQUIPMENT
APPLICATION FORM
Code No. 905.1E1

The undersigned entity makes application for the use of the school district facility or equipment as designated below. The entity will provide police protection at its own expense, if necessary, to maintain order and to properly protect the building or site.

Please refer to Policy 905.1 to determine the proper use of school facilities and equipment. The entity is responsible for complying with the law, board policy and the administrative regulations.

The entity must provide an Indemnity and Liability Insurance Agreement, Code No. 905.1E2, prior to the use of school district buildings or sites.

Building/Site/Equipment _____ Date _____

Purpose _____ Hours _____

Auditorium

Seating requirements on stage _____
Tables required on stage _____
Stage curtain and attendant _____
Spotlights _____
Microphones _____
Podium stand _____
Table _____ Stand in audience _____
Other equipment _____

Gymnasium

Seating _____ Scoreboard _____
Public address system _____
Matron _____

Classroom

ICN _____
Computer lab _____
Other _____

Swimming Pool

Total Fee \$ _____

Name of entity making application: _____

Name of person making application: _____

Address: _____ Phone #: _____

(Signature of Applicant)

(Date)

I.C. Iowa Code: § 123.46; § 276; § 278.1; § 279.8; § 297; § 8D

Cross References: 705.4 Expenditures for a Public Purpose
905.2 Nicotine/Tobacco-Free Environment

Revised:

Reviewed: 6/26/2023