APPROVAL AND PAYMENT FOR GOODS AND SERVICES
Code No. 705.3

The board authorizes the issuance payment of claims against the school district for goods and services. The board will allow the payment after the goods and services have been received and accepted in compliance with board policy.

All claims and salaries for which warrants have been issued prior to audit and allowance by the Board the Board shall be passed upon by the Board at its first meeting thereafter, and shall be entered on records in the regular minutes of the secretary.

The secretary will determine to the secretary's satisfaction that the claims presented to the board are in order and are legitimate expenses of the school district. It is the responsibility of the secretary to bring claims to the board.

The board president and board secretary may sign warrants by use of a signature plate or rubber stamp. If the board president is unavailable to personally sign warrants, the vice president may sign warrants on behalf of the president.

It is the responsibility of the superintendent to develop the administrative regulations regarding this policy.

Legal Reference:	Love v. City of Des Moines, 210 Iowa 90, 230 N.W. 373 (1930). Iowa Code §§ 279.8, .29, .30, .36; 291.12; 721.2(5). 281 I.A.C. 12.3(1).

Cross Reference:	705.4	Expenditures for a Public Purpose
	705.4R1	Expenditures for a Public Purpose-Use of Public Funds Regulations

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